

Kirkburn Parish Council

Smithy Cottage, Main Street, Kirkburn, YO25 9DU

Minutes of the Kirkburn Parish Council Meeting held
at Kirkburn Village Hall, 7.30 pm Tuesday 17th September 2019

Councillors present

Lesley Cairns
Philip Ashcroft – Chair and Acting Clerk
Carl Jones
Darren Wilks
Liz Webster

1. Apologies for absence

Beverly Didsbury – Kirkburn Parish Council

2. Declarations of interest

Philip Ashcroft declared an interest as a member of the Kirkburn Village Hall Committee.

3. Welcome to other attendees

The Chair welcomed Cllr Felicity Temple – ERYC Ward Councillor for Driffield and Rural.

4. Minutes of the council meeting held on Tuesday 23rd July 2019

The minutes of the meeting were taken as a true record and signed by the Chair.

5. Matters arising and not covered by the Agenda

Southburn's former operational telephone box – Carl Jones has obtained a cost for replacing the Telephone signage in the top windows of the box. It is £3.50 per sign. Those present agreed to the purchase of the replacement signs. Carl has also been trying to source old photographs for integration into a possible display board for the telephone box in Southburn.

Parish Transport Champion & Public Transport – At the previous Cllr Lee had offered to try and arrange a meeting with East Yorkshire buses to discuss the possibility of returning a route through Kirkburn for the 45/46 service have its route returned to pass through Kirkburn instead of bypassing the village on the busy A614. Cllr Temple advised that Cllr Lee is still trying to arrange a meeting.

ERYC Transport team had recently asked for confirmation of Parish Transport Champions. Carl Jones is still prepared to act as the Parish Transport Champion for Kirkburn.

Medibus Service – Carl Jones to capture information for the East Riding Medibus Service and display on the Parish Council website.

New seat and litter bins – The new seat on Gravelpit Lane is to be installed by the end of September. Carl Jones to arrange for two new litter bins to be installed. One adjacent to the new seat and one on Auchinleck Close near to lamp post at the southern most exit of the horseshoe shaped close.

Emergency Plan update – Following the update to the Emergency Plan by the Parish Council the Clerk has now received the final version of the Emergency Plan from ERYC's

Emergency Planning Team. Electronic copies have now been circulated by the Clerk to the three nominated contacts on the Parish Council, Phil Ashcroft, Carl Jones and Liz Webster.

Noise from timber treatment facility in Kirkburn – Residents near to the newly operational wood yard had previously raised concerns about the noise levels from the new kiln's fans. The Chair had raised this with the owner, Mark Eggleston. Mark had committed to undertake a noise survey once the commissioning phase was completed. The Chair has spoken again to Mark more recently on the issue and received assurance that a noise survey is to be conducted later this autumn, once the trees near the facility have lost their leaves to help ensure any measured noise levels are not being attenuated.

Site visit to Reds 10 - The Clerk to contact Reds10 to accept the invitation to Parish Council members to view the factory

6. **Parish Councillor Vacancy** - The Clerk informed the meeting that no one has come forward following the recent advertisement of the vacancy by ERYC. The Parish Council can now co-opt if required.

7. **Road Safety Issues related to the Parish**

Speed limits and other issues on minor roads between Kirkburn, Southburn and neighbouring villages – The joint meeting/workshop with Tibthorpe, Garton on the Wolds and Hutton Cranswick parish councils took place on 6th August at Tibthorpe Village Hall. The meeting went well and all are in favour of continuing to work together. Initial issues, many of which were common to all the parishes, were identified and Carl Jones is to update the initial draft document with the requirements of the four parishes. Carl took the meeting through the presentation he had given to the workshop with the neighbouring parish councils.

8. **Former MOD site**

ERYC Site Masterplan - At a meeting, on 4th July 2019, with ERYC officers to discuss the provision of a primary school, as part of the proposed development of the former Alamein Barracks/RAF Driffield site, the officers were not prepared to support a recommendation in the Masterplan for the provision of a primary school to serve Kelleythorpe. This is, despite an existing shortfall in places in local primary school provision. They were prepared to consider nursery provision and stated they would liaise with the relevant officers on this matter.

ERYC were to make the draft Masterplan available to the public at the Driffield Show on the 17th July 2019 and provide feedback to the Parish Council after the Show.

Having received no update the Chair has written to ERYC's Forward Planning, Housing Strategy and Development Manager requesting an update. The Chair had also identified an ERYC policy document that confirmed the shortfall in primary school places. This information had not been offered up to the Parish Council at the meeting in July. This issue was also raised in the correspondence by the Chair.

A section of the reply from the ERYC officer to the Chair is given below:

You mentioned in your initial e-mail that a shortfall in school places is highlighted in the Driffield North masterplan. That is correct and contributions are being taken from developers to address this shortfall. This will also be the case with any new housing delivered at the Alamein site (and the draft masterplan confirms this). For the foreseeable future, such needs can be accommodated at the existing primary schools in Driffield and funding will be used to increase capacity where/when required.

Nursery

There is currently a shortage of nursery places locally (July 2019) and the Council would support the provision of a nursery on the site. This may also present an opportunity to provide a local facility for the wider community.

The officer also confirmed that the Masterplan draft has been subjected to more alterations by Arup following the Driffield Show and that the Parish Council will be invited to another stakeholder meeting in late 2019 prior to the Masterplan going before ERYC Cabinet.

ERYC Site Masterplan – ERYC officers informed the Parish Council that the latest draft of the Masterplan, including their preferred option, was to be on display in the ERYC tent at Driffield Show on the 17th July. The Parish Council now awaits further feedback from ERYC on the Masterplan following this event.

9. Planning Applications

Planning applications received from ERYC since the last meeting.

Applicant and Ref No.	Description	Comments
Mr Chris Townsend Deepdale House Kirkburn Road Kirkburn YO25 9EA 19/01324/PLF	Change of use of land and erection of a building for use as car repair and maintenance workshop	The applicant has altered their original application and resubmitted it to include a change of use element. The Parish Council has brought to the attention of ERYC that Mr Townsend has erected the building without planning permission and appears to be trading. It has again requested that various environmental hazards, and potential fire hazards, created by the proposed use of the site for tyre fitting and repairs be addressed prior to planning permission being granted
Richard Lamplugh Unit 87 Kelleythorpe Industrial Estate The Embankment Kelleythorpe YO25 9DJ 19/02822/PLF	Erection of a food processing and storage building (B2) following removal of existing storage building (B8) and installation of 2m high gates	Parish Council had no objections but highlighted that there was; an incorrect statement on the application regarding the proximity of Gypsy Race to the development, the lack of road markings & signs at the junction with Pexton Road and the need to incorporate nest boxes and additional hedging/trees as part of the works.
T M Enterprises Ltd Four Winds Eastburn Road Kirkburn 19/03033/PLF	Change of use from offices (Use Class B1(a)) to day nursery (Use Class D1)	No objections. Parish Council highlighted the need for ERYC to extend the footpath from Ramsden Close to the proposed nursery to help meet national policy requirements by encouraging walking to nursery

		provision by parents and children
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Planning decisions made by ERYC since the last meeting

Applicant and Ref No.	Description	Decision
A M & M E Kitching 4 Main Street Kirkburn YO25 9DU 18/03915/PLF	Erection of two-storey extension to side, single storey extension to rear and construction of dormer window to front of existing garage to form self-contained annexe connected to main dwelling with single storey side extension and construction of new vehicular access	Approved subject to 5 conditions
K V Transfix Unit 90 To 93 Kelleythorpe Industrial Estate Wadsworth Road Kelleythorpe YO25 9DJ 19/01981/PLF	Erection of two storey extension and associated works including the construction of 20m turning circle and additional car parking spaces	Approved subject to 3 conditions

Planning Application 18/02958/PLF (Planning Inspectorate APP/E2001/W/19/3223417) – At the date of this meeting the Planning Inspectorate has still yet to make a decision regarding the appeal.

ERYC – Forward Planning – New 5 Year Allocations – ERYC have issued their draft 5 year allocations plan which will be subject to consultation in due course. The Parish Council has submitted its response to the draft as follows:

The proformas refer to sections of land within our Parish as follows:

- *Kelleythorpe - DRF-12, DRF-13, DRF-14, DRF-15, DRF-26 and DRF-33. We have also submitted a proforma title DRF-33A as it is unsure from your Site Assessment sheet and the Site Assessment Map if one section of land is meant to be incorporated into DRF-33 or is a separate item.*
- *Kirkburn - 335*
- *Kelleythorpe Industrial Estate - DRF-29 and DRF-32*

Please advise if you require any further information with regards to these proformas.

NB: The sites have been provided with an inaccurate pre-fix of DRF. When ERYC sent out their e-mail of the 23rd August 2019 inviting comments as part of the Allocations Document – ‘Fact Checking’ exercise it was not immediately obvious that any of the 52 settlements listed in the Settlement List referred to our parish. It was only by viewing the Site Assessment Map that it was established that there are several sites within our Parish (Kirkburn) that required assessment by ourselves.

Yet again, despite assurances in 2014 that this mistake would not be replicated, we are in a situation whereby ERYC have not separately identified sites within our Parish with a pre-fix that relates to Kirkburn. It is concerning that ERYC officers repeatedly assign areas of our Parish to that of a neighbouring area. This leads, continually, to mistakes that should be avoided as officers mistakenly assume Kelleythorpe is not part of our parish. We thereby once again request that any sites within our Parish be provided with a suitable pre-fix other than DRF.

10. Accounts payable and council financial matters

Receipts since 23rd July 2019

The Parish Council has had no receipts since the 23rd July 2019.

Outgoings since 23rd July 2019

£ 39.48	BT July invoice
£ 50.00	Boards for summer holiday Street Art activity
£ 76.00	Spray paint for summer holiday Street Art activity
£ 10.00	Paint to white wash boards for summer holiday Street Art activity
£ 80.75	Spray paint for summer holiday Street Art activity
£ 60.00	Pop up summer holiday football coaching
£ 23.07	Gloves and masks for summer holiday Street Art activity
£ 60.00	Pop up summer holiday football coaching
£ 79.19	Web address and e-mail account renewal
£ 62.98	Printer cartridges

BT Broadband Contract – The contract with BT has now ended. The Clerk is currently investigating other alternatives, including an ethical provider where any profit goes to help provide wildflower meadows.

11. Kirkburn BT Phone Box – A resident had reported to the Chair that BT had posted an undated notice in the telephone box indicating it would be removed if objections were not received within the specified time period. This was brought to the attention of ERYC's Helen Wright. Subsequently ERYC have received communication from BT regarding the cull of more telephone boxes around the East Riding and circulated a consultation form to Parish and Town Councils. Parish and Town Councils have one of three options; agree to the removal, adopt the kiosk or object to the removal. The Chair reported that BT has funnily now dated the notice in Kirkburn telephone box!

After discussing the matter the meeting determined that, due to the poor mobile signal coverage in Kirkburn, there is a need to retain the phone box. The Clerk to complete the consultation form accordingly and return to ERYC.

12. Yorkshire Water – extended works in Kirkburn

The Chair reported that several lines of communication had been opened with Yorkshire Water regarding the various road closures to repair leaks (that kept reoccurring) and the shoddy reinstatement works by himself, other PC members and residents. Carl Jones has also brought the matter to the attention of ERYC's Highways team. The Parish Council has been assured the work will be completed shortly.

13. Correspondence

Correspondence has been received as follows:

- ERVAS – fortnightly bulletin (circulated by e-mail to Members as received by Clerk)
- Community Partnerships regular e-mails
- Updated electoral role lists
- Humberside Police – crime updates (circulated by e-mail to Members as received by Clerk)
- Various grant information circulars
- Various advertisements for noticeboards and play equipment.
- David Adamson reported the BT poster and made the suggestion that the telephone box could perhaps be used for locating a defibrillator.

- ERYC – Christmas lighting checks for those parish and town councils installing lights for the festive period
- Unsolicited e-mails from people offering to sell the Parish Council various web addresses that include Kirkburn in the configuration.

14. Any other business

Kelleythorpe Pop Ups – The Chair reported on the success of the pop up sessions for young people held at Kelleythorpe playing field during the summer holidays. There had been two pop up football coaching sessions and a Street Art session. They had been well attended and everyone enjoyed the sessions, even if some items of clothing tended to attract paint from the spray cans!! The parents also passed on their thanks.

The Chair asked for thanks to be recorded for the help in promoting and supporting the event given by Clare and Mark Green. Also Driffield and Wolds Weekly for their articles in the paper and for providing a photographer.

Poppy Wreaths – It was agreed to purchase two poppy wreaths to commemorate Remembrance Day.

Community Led Housing event – The Chair is attend an event, organised by Humber and Wolds Rural Action and ERYC, to provide information on Community Led Housing provision.

Bus Stops on Kirkburn Bypass – The Clerk to try and arrange site meeting with ERYC and East Yorkshire Buses regarding potential siting of bus stops on Kirkburn bypass.

Defibrillator – The meeting discussed the matter raised in Mr Adamson's e-mail regarding a defibrillator. The consensus was that as the telephone box was still required due to the poor mobile phone coverage that the most appropriate place for locating a defibrillator would be the village hall. As Philip Ashcroft is also a member of the Village Hall Committee, he was asked to discuss this suggestion with the Chair of the Village Hall Committee.

15. Date of next meeting

The next meeting will be on Wednesday 11th December at 7.30 pm in Kirkburn Village Hall.

Meeting closed at 9.55 pm