

**Kirkburn Parish Council**

Smithy Cottage, Main Street, Kirkburn, YO25 9DU

Minutes of the Kirkburn Parish Council Meeting held  
at Kirkburn Village Hall, 7.30 pm Wednesday 11<sup>th</sup> December 2019

**Councillors present**

Philip Ashcroft – Chair and Acting Clerk  
Carl Jones  
Darren Wilks  
Beverly Didsbury

**1. Apologies for absence**

Lesley Cairns and Liz Webster – Kirkburn Parish Council  
Cllr Michael Lee – ERYC Ward Councillor for Driffield and Rural

**2. Declarations of interest**

Philip Ashcroft declared an interest as a member of the Kirkburn Village Hall Committee.  
Beverly Didsbury declared an interest as a member of the Driffield Navigation Amenities Association

**3. Welcome to other attendees**

No other attendees present.

**4. Minutes of the council meeting held on Tuesday 17<sup>th</sup> September 2019**

The minutes of the meeting were taken as a true record and signed by the Chair.

**5. Matters arising and not covered by the Agenda**

Southburn's former operational telephone box – Carl Jones to organise the purchase of the signs to replace the Telephone signage in the top windows of the box.

Parish Transport Champion & Public Transport – At an earlier meeting Cllr Lee had offered to try and arrange a meeting with East Yorkshire buses to discuss the possibility of returning a route through Kirkburn for the 45/46 service have its route returned to pass through Kirkburn instead of bypassing the village on the busy A614. Cllr Temple had previously advised that Cllr Lee was still trying to arrange a meeting. Clerk to contact Cllr Lee for an update.

Medibus Service – Carl Jones to capture information for the East Riding Medibus Service and display on the Parish Council website.

New seat and litter bins – The new seat on Gravelpit Lane has been installed and ERYC have confirmed, via a site visit, that they are satisfied it has been installed in the previously agreed location within the highway boundary.

Carl Jones to meet with ERYC regarding two additional litter bins. One adjacent to the new seat and one mid-point on the most western side of Auchinleck Close near southernmost exit of the horseshoe shaped close.

Noise from timber treatment facility in Kirkburn – The Chair to contact Mark Eggleston in order to check on the current status of the proposed noise survey. It was scheduled by MJ Group to be conducted in the autumn, once the trees near the facility had lost their leaves, to help ensure any measured noise levels were not being attenuated.

Site visit to Reds 10 - The Clerk to contact Reds10 to accept the invitation to Parish Council members to view the factory

Kirkburn BT Phone Box – The Clerk has completed the consultation form indicating that the Parish Council wishes the telephone box to be retained due to the poor and unreliable mobile phone coverage. The consultation form has been submitted to ERYC.

Parish Councillor Vacancy - The Chair informed the meeting that the Parish Council can now co-opt a new member if required. He asked those present to encourage anyone who may be interested in joining the Parish Council to come forward.

## **6. Complaints to ERYC regarding damage to seat, lack of grass cutting and failure to address complaint**

Following an initial complaint to ERYC regarding damage to the new seat in Auchinleck Close by ERYC's grass cutting team, lack of grass cutting in Kirkburn (resulting in pathways and drainage channels being overgrown) and lack of path and cycle way cleaning in Kelleythorpe the Chair met with ERYC officers in October 2019. They agreed to undertake all the required remedial work. The only action undertaken was some clearance of the path/cycle way. Despite the fact that not all the content of the complaint had been dealt with ERYC signed off the complaint as closed.

A resident in Kirkburn subsequently raised their concern with the Chair over the overgrown drainage channels in light of the heavy autumnal rain. The Chair therefore raised the outstanding issues again with ERYC in mid-November. In effect a complaint about ERYC's failure to deal with a complaint! ERYC then had the temerity in their response to state the damage to the seat was not caused by their grass cutting team. The Chair wrote to the Ward Councillors and an assurance was given by ERYC that the seat would be repaired and the grass cutting and drainage channel clearance would be undertaken immediately. The Chair received a phone call from an ERYC officer prior to this parish council to state the work is to be completed as soon as possible. As of the day of this meeting, 11<sup>th</sup> December 2019, the work has still not been undertaken.

## **7. Cross Parishes workshop on road safety**

Speed limits and other issues on minor roads between Kirkburn, Southburn and neighbouring villages – A second joint meeting/workshop with Tibthorpe and Garton on the Wolds parish councils took place on 1<sup>st</sup> October at Kirkburn Village Hall, Hutton Cranswick's representative was unable to attend. The meeting went well and all are in favour of continuing to work together. Carl Jones presented the 2<sup>nd</sup> iteration of his original presentation. This had been updated after the meeting in August to take account of the specific observations and requests from Tibthorpe, Garton on the Wolds and Hutton Cranswick parish councils. Further discussions took place and Carl Jones subsequently carried out further updates to the presentation.

It was agreed to hold another workshop in conjunction with JSR and Megginson Estates to capture any issues that may be specific to the road safety needs for the two main agricultural concerns that utilise the minor roads in the four parishes. This took place on the 2<sup>nd</sup> December at Eastburn Farm, courtesy of Tom Megginson, and Carl's latest iteration of the presentation, the 3<sup>rd</sup>, was discussed and further suggestions were received from JSR's

Charlie Parker, Tom Megginson, Tibthorpe Parish Council and Garton on the Wolds Parish Council. Unfortunately Hutton Cranswick were again not represented although Carl Jones had received input from one of their Parish Council members prior to this meeting.

Carl Jones to finalise his presentation with the latest comments in preparation for another cross parish workshop in March 2020.

## 8. Former MOD site

ERYC Site Masterplan – ERYC’s John Craig has informed the Parish Council that the final draft of the Masterplan has been submitted to ERYC by their consultants, Arup. The Parish Council has been invited to a final workshop to discuss the Masterplan on the 17<sup>th</sup> December 2019 prior to its submission to ERYC’s Cabinet. Philip Ashcroft and Darren Wilks are to represent the Parish Council at this workshop.

## 9. Planning Applications

Planning applications received from ERYC since the last meeting.

Applicant and Ref No.	Description	Comments
Dave Thorley Kelleythorpe Gatehouse Driffield Road Kelleythorpe YO25 9DW 19/11359/HHNOT	Erection of a single storey extension to rear extending 5.40m beyond the rear wall of the original house, maximum height 2.90m high and 2.90 m to eaves	Prior approval not required. For information to parish council members.
Sam Browne Foods Limited Unit 20 Kelleythorpe Industrial Estate Wadsworth Road Kelleythorpe YO25 9DJ 19/03743/PLF	Erection of 1.8m and 2.4m security fencing and gates	Parish Council requested that tree be retained by pruning lower branches to create crown over the proposed fence. Supported Highways officer’s request for remedial work on redundant exit to make footpath surface safer for pedestrians.

Planning decisions made by ERYC since the last meeting

Applicant and Ref No.	Description	Decision
Richard Lamplugh Unit 87 Kelleythorpe Industrial Estate The Embankment Kelleythorpe YO25 9DJ 19/02822/PLF	Erection of a food processing and storage building (B2) following removal of existing storage building (B8) and installation of 2m high gates	Approved subject to 7 conditions. The planning officer recommending approval was of the opinion that none of the comments and observations submitted by the Parish Council should be acted upon.
T M Enterprises Ltd Four Winds Eastburn Road Kirkburn 19/03033/PLF	Change of use from offices (Use Class B1(a)) to day nursery (Use Class D1)	Approved subject to 4 conditions. The planning officer recommending approval was of the opinion that extending the footpath from Ramsden Close to the nursery, as suggested by the parish council, couldn’t be justified.

Sam Browne Foods Limited Unit 20 Kelleythorpe Industrial Estate Wadsworth Road Kelleythorpe YO25 9DJ 19/03743/PLF	Erection of 1.8m and 2.4m security fencing and gates	Approved subject to 2 conditions. The planning officer recommending approval was of the opinion that none of the comments and observations submitted by the Parish Council should be acted upon
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Planning Application 18/02958/PLF (Planning Inspectorate APP/E2001/W/19/3223417) – The Planning Inspectorate has refused Mr Cutting’s appeal relating to the erection of a bungalow on the green space on Auchinleck Close. Mr Cutting has now written to the residents who would have been potentially affected by the application with an apology of sorts. He has now offered to lease the green to the residents, whose homes border the green, for 21 years for the sum of £600. The green currently remains fenced off and overgrown.

Planning Application 19/01324/PLF – Change of use of land and erection of a building for use as car repair and maintenance workshop – Despite no planning permission being granted Mr Townsend has erected a workshop and commenced business on the premises. The Clerk has contacted ERYC about this matter and has been informed by the Enforcement Officer that Mr Townsend was instructed that he was at risk of having to remove the building if he chose to erect the building without planning permission. The Enforcement Officer stated that until a decision on the planning application had been made they could not enforce any planning conditions as they did not yet exist to be enforced.

Planning Application 13/03743/STPLF Yorkshire Trading Company Unit 76 Kelleythorpe Industrial Estate Warfield Road Kelleythorpe – Yorkshire Trading Company have been using loud bird scaring devices on their warehouse and this has been reported to ERYC’s planning department by the Clerk after noise complaints. The Clerk enquired why this had been allowed to occur when the planning conditions required the installation of bird and bat boxes on the site. The Clerk was told by ERYC that they could not act on the noise complaint submitted by the Parish Council as this was “third hand”. Any noise complaints should be submitted by the affected residents to ERYC.

Separately a resident has enquired why the habitat survey, a condition of the planning approval, had been overlooked by ERYC and Yorkshire Trading Company. The Parish Council have been informed by the resident that Yorkshire Trading Company have now been instructed to submit a habitat survey.

## 10. Accounts payable and council financial matters

### Precept for 2020/21

The Clerk presented a budget model spreadsheet for discussion of the new precept. Based on the modelling undertaken, and the discussions on the various options, it was unanimously agreed to submit a request to ERYC for a precept for the 2020/21 financial year of £5200.00

### Receipts since 17<sup>th</sup> September 2019

The Parish Council has had no receipts since the 17<sup>th</sup> September 2019.

### Outgoings since 17<sup>th</sup> September 2019

£ 39.48	BT September invoice
£1992.48	New seat for Gravel Pit Lane
£ 330.00	Installation of new seat
£ 39.48	BT October invoice

£ 70.00 Poppy wreaths  
£ 39.48 BT November invoice.

### **11. KCOM work at Kelleythorpe**

The Chair had received complaints from a resident regarding the civil engineering works being undertaken by KCOM contractors at Kelleythorpe. He had met with KCOM on site and they had undertaken to centralise the spoil heaps and areas where they held the reinstatement equipment and media. Whilst on site some residents had provided compliments on how their requests to KCOM and the contractors had been acted upon.

### **12. Correspondence**

Correspondence has been received as follows:

- ERVAS – fortnightly bulletin (circulated by e-mail to Members as received by Clerk)
- Community Partnerships regular e-mails
- Updated electoral role lists
- Humberside Police – crime updates (circulated by e-mail to Members as received by Clerk)
- Various grant information circulars
- Various advertisements for noticeboards and play equipment.
- Various e-mails for policy seminar places at events in London - more suited to city and county councils.

### **13. Any other business**

Community Led Housing event – The Chair is attend a follow up event in January, again organised by Humber and Wolds Rural Action and ERYC, to provide information on Community Led Housing provision.

Bus Stops on Kirkburn Bypass – The Clerk to try and arrange site meeting with ERYC and East Yorkshire Buses regarding potential siting of bus stops on Kirkburn bypass.

### **14. Date of next meeting**

The next meeting will be on Tuesday 25<sup>th</sup> February 2020 at 7.30 pm in Kirkburn Village Hall.

**Meeting closed at 9.35 pm**