

Kirkburn Parish Council

Smithy Cottage, Main Street, Kirkburn, YO25 9DU

Minutes of the Kirkburn Parish Council Meeting held
via Microsoft Teams, 7.30 pm Wednesday 7th October 2020

Councillors present

Philip Ashcroft – Chair and Acting Clerk
Carl Jones
Darren Wilks
Liz Webster
Beverly Didsbury
Lesley Cairns
Lynette Cope

Others present

None

1. Introduction to videoconference by Chair

The Chair thanked everyone for their patience and understanding in the use of Microsoft Teams for the meeting due to the COVID-19 restrictions placed on face to face meetings. He asked that attendees keep their microphones on mute where possible.

2. Apologies for absence

No apologies received

3. Declarations of interest

Philip Ashcroft declared an interest as a member of the Kirkburn Village Hall Committee.
Beverly Didsbury declared an interest as a member of the Driffield Navigation Amenities Association

4. Welcome to other attendees

The chair welcomed the Ward Councillor Michael Lee to the meeting.

5. Co-option of new Parish Council Member

The Chair welcomed Lynette Cope to the meeting. The Chair introduced Lynette, who is a resident of Southburn and is willing to accept the Chair's invitation to join the Parish Council to fill the outstanding vacancy, and asked those members present if they supported Lynette's co-option to the Parish Council. Those present voted unanimously to co-opt Lynette Cope to the Parish Council.

6. Minutes of the council meeting held on Tuesday 12th May 2020

The minutes of the meeting were taken as a true record and signed by the Chair.

7. Matters arising and not covered by the Agenda

Southburn's former operational telephone box – The Chair thanked Carl Jones for the work involved in replacing Telephone signage in the top windows of the box with "Southburn".

Parish Transport Champion & Public Transport – Clerk to chase up ERYC’s Transport Team regarding their outstanding actions in relation to the site meeting ERYC’s Transport team and East Yorkshire Buses on the 9th March the potential siting of suitable stopping points on the bypass with suitable crossing points with islands to enable safe crossing for pedestrians. ERYC’s Transport Team were to the matter with ERYC Highways (who failed to attend the site meeting) to enable potential solutions to be agreed with East Yorkshire Buses and the Parish Council.

Clerk to also ask ERYC’s Transport Team for the outcome of their investigation into why school children at Kelleythorpe, who had been at the bus shelter waiting for their bus, had been refused access to the school bus by the driver unless they crossed the A614 trunk road and reassembled adjacent to the entry to the Cadet base.

Medibus Service – Carl Jones to capture latest information for the East Riding Medibus Service and display on the Parish Council website.

New seat and litter bins – Carl Jones informed the meeting that the two new bins have now been installed on Gravel Pit Lane and on the west side of Auchinleck Close.

Noise from timber treatment facility in Kirkburn – The Chair reported that MJ Groups have now installed further attenuation to help mitigate the noise issue on the western edge of their facility.

Community Led Housing – The Clerk arranged arranged a Microsoft Teams meeting (held 22nd July 2020) with Humber and Wolds Rural Action (HWRA), ERYC and Strawsons to help promote discussion on how Community Led Housing (CLH) could potentially form part of the housing mix for the proposed new development on the old MOD site. Unfortunately only Philip Ashcroft from the Parish Council was able to join the video conference.

HWRA’s representative gave a very interesting presentation. Strawson’s representative was unaware of CLH and thought it would not be applicable to the Alamein Barracks site. HWRA’s representative stated he would submit a response to ERYC’s consultation on the Masterplan for the Alamein Barracks site.

Complaint to ERYC regarding damage to seat, lack of grass cutting and failure to address complaint – The seat in Auchinleck Close has finally been repaired by ERYC almost ten months after ERYC’s grass cutting gang damaged the seat.

Cross Parishes workshop on road safety – Clerk to contact Hutton Cranswick, Tibthorpe and Garton on the Wolds parish councils to determine if they would like to participate in a Microsoft Teams meeting to restart the project.

Kelleythorpe Play Area – Clerk to contact ERYC regarding the potential for an outdoor exercise equipment installation in the play area at Kelleythorpe.

Green in Auchinleck Close - Beverly Didsbury had previously raised the issue of the state of the Green that remains unkempt since Mr Cutting fenced it off. The Parish Council has tried to obtain advice from ERYC but not had any response. At the previous meeting in May 2020 Cllr Michael Lee (ERYC Ward Councillor) had asked that the correspondence be forwarded on to him so that he can then speak to the relevant officers. The Clerk had forwarded the information to Cllr Lee as requested. No reply has been forthcoming. Clerk to write again to ERYC.

8. Formal public consultation by ERYC on Masterplan planning document for former MOD site

The public consultation on the Masterplan was due to run from Friday 6 March until Friday 24 April 2020, in conjunction with drop in sessions at Driffield Community Centre and Kirkburn Village Hall. However the COVID-19 countrywide lockdown resulted in the cancellation of the drop in sessions. After an initial open-ended period, until COVID-19 restrictions were eased in the East Riding, ERYC have now informed the Parish Council that they are unfortunately having to make the consultation an on-line consultation only with a closing date of Monday 7th December 2020 for comments.

ERYC will not be holding any drop-in sessions but the documents will be available to view at Driffield library. The Parish Council are to engage a safety consultant to undertake risk assessments to determine if it is safe to provide copies of the documents to be viewed in the village hall, which is a COVID secure venue.

9. COVID-19 related matters

The Clerk has shared with parish council members all COVID-19 related correspondence received from ERYC. The noticeboards have been continually updated with COVID-19 related guidance and posters as they have been received from ERYC.

Since the lockdown restrictions were eased during the summer no further requests for assistance have been requested from residents.

The Chair has been in contact with Ian Webster with a view to a COVID-19 risk assessment being undertaken to determine if the village hall can be utilised to host an open event for single family bubbles to view the Alamein Barracks Masterplan.

The Parish Council has supplied the village hall committee with an automatic sanitiser gel dispenser and 5 litre container of spare gel to help them become COVID-19 secure.

10. Planning Applications

Planning applications received from ERYC since the last meeting.

Applicant and Ref No.	Description	Comments
JSR Farms Eastburn Warren Garton Road Kirkburn YO25 9DR 20/01760/PLF		No objections. Parish Council requested suitable bat and bird boxes be installed on site after completion construction to replace potential roosts removed during the demolition process
F W Lawson Ltd Unit 10 Kelleythorpe Industrial Estate Pexton Road Kelleythorpe YO25 9FR 20/01894/PLF	Part change of use of land for siting of 17 storage containers (retrospective) and siting of additional 24 containers for storage use	Parish Council registered its concerns that conditions relating to flood mitigation associated with a similar application for the site had not been undertaken. It requested that no work be undertaken on site unless all flood mitigation conditions set by ERYC are met by the applicant.

GWE Biogas Limited Garton Road Kirkburn YO25 9DR 20/02336/PLF	Construction of a digester tank	Parish Council has no objections to proposed changes from original consented digester vessel to the design of proposed new digester vessel
SGS UK Ltd Unit 73 Kelleythorpe Industrial Estate Warfield Road Kelleythorpe YO25 9FQ 20/02351/PLF	Erection of a general purpose industrial building	Parish Council has no objections but requested that any land contamination and potential flood mitigation requirements are addressed
K V Transfix Ltd Unit 5 Kelleythorpe Industrial Estate Pexton Road Kelleythorpe YO25 9FR 20/02417/PLF	Erection of extension to industrial unit and creation of hardstanding area	Parish Council has no objections subject to a flood risk assessment being undertaken by the applicant
Land South West Of Hangar 4 Driffield Business Park Eastburn Road Kirkburn East YO25 9HD 20/02701/PLF	Erection of use class B8 storage unit with ancillary B1 office space and associated works	The Parish Council requested that the application is considered by ERYC Planning Committee and not determined by Planning Officers. The site is currently a greenfield site. Its proposed use may result in noise implications for nearby properties and the proposed new Alamein Barracks development. There are errors in the flood risk assessment – it refers to Gateshead Council Flood management! Along with other errors in the planning application.

Planning decisions made by ERYC since the last meeting

Applicant and Ref No.	Description	Decision
JSR Farms Eastburn Warren Garton Road Kirkburn YO25 9DR 20/01760/PLF	Erection of pig weaner building with associated feed silos and water tank following demolition of existing buildings	Approved subject to seven conditions
F W Lawson Ltd Unit 10 Kelleythorpe Industrial Estate Pexton Road Kelleythorpe YO25 9FR 20/01894/PLF	Part change of use of land for siting of 17 storage containers (retrospective) and siting of additional 24 containers for storage use	Approved subject to three conditions
GWE Biogas Limited Garton Road	Construction of a digester tank	Approved subject to three conditions

Kirkburn YO25 9DR 20/02336/PLF		
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Planning Application 19/01324/PLF – Change of use of land and erection of a building for use as car repair and maintenance workshop – The planning application has been withdrawn. It is noted that the occupant, Ivy Tyres, is still trading. The Parish Council has reported this to ERYC’s Planning Team and Planning Enforcement are investigating the matter.

11. Accounts payable and council financial matters

2019/20 Accounts and Audit Procedure changes due to COVID-19 restrictions – The Clerk informed the meeting that after their approval by the Parish Council members at the previous meeting the Audit Forms for 2019/20 had been submitted to the national auditors.

Receipts since 12th May 2020 - The Parish Council have received the VAT repayment from HMRC of £542.38, and the second and final instalment of the precept, £2600.

Outgoings since 12th May 2020

£ 650.00	Donation to Kirkburn Village Hall
£ 39.48	BT June invoice
£ 218.00	Liability insurance premium – Came and Company
£ 139.91	Printer cartridges
£ 10.00	Glass panels for Southburn’s former phone box
£ 39.48	BT July invoice
£ 15.00	“Southburn” signs for Southburn’s former phone box
£ 93.54	Signs for new litter bins
£ 39.48	BT August invoice
£ 79.19	Web and e-mail account renewal – Easily UK
£ 39.48	BT September invoice
£ 905.18	Provision and installation of new litter bins by ERYC
£ 244.34	Provision of hand sanitisers and dispensers
£ 26.95	Delivery costs for supply to vulnerable residents during lockdown

12. Correspondence

Correspondence has been received as follows:

- COVID-19 Bulletins and guidance (circulated to Members and posted in noticeboards)
- ERVAS – fortnightly bulletin (circulated by e-mail to Members as received by Clerk)
- Community Partnerships regular e-mails
- Updated electoral role lists
- Humberside Police – crime updates (circulated by e-mail to Members as received by Clerk)
- Various grant information circulars
- Various advertisements for noticeboards and play equipment.
- Various e-mails for policy seminar places at events in London - more suited to city and county councils.

13. Any other business

Cutting down of 150+ year old sycamore in Kirkburn and Tree Preservation Orders – During lockdown in mid-June the Parish Council was alerted to the fact that tree surgeons were in the process of felling one of a group of three mature sycamores in the village. The tree in question being within the curtilage of No. 22 Main Street. Attempts were made to prevent the felling of this beautiful tree by contacting the Ward Councillors and ERYC's Tree and Landscape Team. After several attempts Ward Councillor Temple was contacted and she asked a Tree Officer to investigate. The Officer would not come to site and stated the tree could be felled as there was no Tree Preservation Order in place for the tree. The tree surgeon then completed the felling of the tree at No. 22, Main Street.

To try to prevent a repetition of this event the Parish Council subsequently contacted ERYC's Tree and Landscape Team with regards to obtaining Tree Preservation Orders (TPOs) for various mature trees in the village. Mr Pat Smith kindly compiled a tree survey for the Parish Council and the Parish Council has since met on-site with an Officer from ERYC to discuss the request for the TPOs and submitted the relevant application. The Parish Council awaits the decision of ERYC on this application.

Damaged "finger post sign" at junction of Gravel Pit Lane and Southburn Road – the damaged sign has been reported verbally to an ERYC maintenance team and directly to ERYC by two members of the Parish Council. Sign still remains on its side. Clerk to report again to ERYC.

Public Rights of Way – The Chair has contacted the secretariat of the Local Access Forum to determine if additional public footpaths could be created within the parish to enable residents in Kelleythorpe, Southburn and Kirkburn to walk socially within the parish without having to worry about vehicles. Currently there are no public footpaths within the parish that are safely accessible and none in Kelleythorpe or Southburn.

14. Date of next meeting

The next meeting will be on Tuesday 12th January 2021 at 7.30 pm.

The meeting will be conducted by Microsoft Teams video conferencing

Meeting closed at 9.38 pm