

## **Kirkburn Parish Council**

Smithy Cottage, Main Street, Kirkburn, YO25 9DU

Minutes of the Kirkburn Parish Council Meeting held  
at Kirkburn Village Hall, 7.30 pm Tuesday 25<sup>th</sup> February 2020

### **Councillors present**

Philip Ashcroft – Chair and Acting Clerk

Carl Jones

Darren Wilks

Beverly Didsbury

Liz Webster

### **1. Apologies for absence**

Lesley Cairns – Kirkburn Parish Council

Cllr Michael Lee – ERYC Ward Councillor for Driffield and Rural

### **2. Declarations of interest**

Philip Ashcroft declared an interest as a member of the Kirkburn Village Hall Committee.

Beverly Didsbury declared an interest as a member of the Driffield Navigation Amenities Association

### **3. Welcome to other attendees**

The chair welcomed the attendees present to the meeting.

John Craig – ERYC (Forward Planning)

Sue Scott, Caroline Scott, Pauline Scurragh, Anthony Burton, Jean Tucker, Carol Lewis, Lindsay Austin, Ben Halland – parish residents

### **4. Minutes of the council meeting held on Wednesday 11<sup>th</sup> December 2019**

The minutes of the meeting were taken as a true record and signed by the Chair.

### **5. Formal public consultation by ERYC on Masterplan planning document for former MOD site**

This item was brought forward on the agenda to enable John Craig to update the meeting prior to other business being discussed.

The Chair and John Craig provided an overview to those present on the workshops that ERYC (and their consultants Arups) had held with the Parish Council and other organisations to develop the Draft Masterplan which has now been approved by ERYC Cabinet for public consultation.

John Craig explained that the council has prepared, and is inviting comments on, a Draft Masterplan Supplementary Planning Document (SPD). SPDs build upon and provide more detailed advice and guidance on the application of policies in the East Riding Local Plan. The Local Plan then guides the amount, location and type of development that will take place in the East Riding until the year 2029.

The Alamein Barracks Draft Masterplan SPD has been prepared to guide the development of the Local Plan housing allocation for the former MOD site. The masterplan will provide for around 360 dwellings on a total site area of 31 hectares. This site represents one of the key

areas of housing growth within the Local Plan. Once finalised, the SPD will become an important consideration in determining planning applications on the site.

John Craig informed the meeting that the consultation period commences on Friday 6 March and comments on the draft document should be received on or before Friday 24 April 2020. ERYC are hosting two drop in sessions to give residents the opportunity to speak to a planning officer about the masterplan. The drop in sessions will be at Drifffield Community Centre on Wednesday 18th March 2020, 4.30pm – 7pm and at Kirkburn Village Hall on Wednesday 25th March 2020, 4pm – 7pm.

In answer to a question as to when building on site was likely to commence John Craig replied that it would two to three years, subject to a successful public consultation process, before any work on the site was likely to commence.

John Craig had previously informed the Chair that he was leaving ERYC to take up a post in another local authority. He hoped to oversee the public consultation prior to leaving ERYC at the end of May 2020. The Chair thanked John for including the Parish Council in the development of the draft Masterplan and wished him well in his new post.

## **6. Matters arising and not covered by the Agenda**

Southburn's former operational telephone box – Carl Jones to organise the purchase of the signs to replace the Telephone signage in the top windows of the box.

Parish Transport Champion & Public Transport – A site meeting is to take place with ERYC's Transport team and East Yorkshire Buses on the 9<sup>th</sup> March to discuss the possibility of returning a route through Kirkburn for the 45/46 service.

Beverly Didsbury raised an issue relating to the school bus for children at Kelleythorpe. The children had been at the bus shelter waiting for their bus and when the bus arrived the bus driver refused to allow them onto the bus unless they crossed the A614 trunk road and reassembled adjacent to the entry to the Cadet base. The morning this occurred the weather was atrocious with strong wind and heavy rain. A member of the public also in attendance at this evening's meeting also confirmed the incident had taken place. The Clerk to report this concerning incident to the ERYC Transport team for investigation.

Medibus Service – Carl Jones to capture information for the East Riding Medibus Service and display on the Parish Council website.

New seat and litter bins – Carl Jones has met with ERYC to agree the siting of two additional litter bins. One adjacent to the new seat on Gravel Pit Lane and one mid-point on the most western side of Auchinleck Close near southernmost exit of the horseshoe shaped close. The bins are scheduled to be installed in the next few weeks.

Noise from timber treatment facility in Kirkburn – The Chair contacted Mark Eggleston and was informed that a noise survey was conducted at the end of 2019 and the report concluded that with some limited mitigation measures the noise level would be at a level that would not harm any neighbour's residential amenity. MJ Group informed the Chair that they have now erected a 3 metre acoustic barrier fronting Main Street and installed some attenuation on the kiln fans. To further mitigate any potential concerns of neighbours they will operate the kiln fans at reduced speeds between the hours of 7pm to 8am Monday to Friday and all day Saturday & Sunday.

Site visit to Reds 10 - The Clerk contacted Reds10 to accept the invitation to Parish Council members to view the factory but has yet to receive a reply.

Parish Councillor Vacancy - The Parish Council can now co-opt a new member if required. The Chair asked those present to encourage anyone who may be interested in joining the Parish Council to come forward.

Community Led Housing event – The Chair attended a follow up event in January, again organised by Humber and Wolds Rural Action (HWRA) and ERYC, to provide information on Community Led Housing provision. HWRA have offered to give a presentation to residents who may be interested in creating a local group to create a housing co-operative (or similar) to provide homes for local families. The Parish Council have asked ERYC to consider if Community Led Housing could form part of the housing mix for the proposed new development on the old MOD site.

#### **7. Complaints to ERYC regarding damage to seat, lack of grass cutting and failure to address complaint**

Following an initial complaint to ERYC regarding damage to the new seat in Auchinleck Close by ERYC's grass cutting team, lack of grass cutting in Kirkburn (resulting in pathways and drainage channels being overgrown) and lack of path and cycle way cleaning in Kelleythorpe the Chair met with ERYC officers in October 2019. They agreed to undertake all the required remedial work. The only action undertaken was some clearance of the path/cycle way. Despite the fact that not all the content of the complaint had been dealt with ERYC signed off the complaint as closed.

A resident in Kirkburn subsequently raised their concern with the Chair over the overgrown drainage channels in light of the heavy autumnal rain. The Chair therefore raised the outstanding issues again with ERYC in mid-November. In effect a complaint about ERYC's failure to deal with a complaint! ERYC then had the temerity in their response to state the damage to the seat was not caused by their grass cutting team. The Chair wrote to the Ward Councillors and an assurance was given by ERYC that the seat would be repaired and the grass cutting and drainage channel clearance would be undertaken immediately. The Chair received a phone call from an ERYC officer prior to December parish council meeting to state the work was to be completed as soon as possible.

As the work had still yet to be completed by mid-February the Chair submitted another complaint to ERYC. He received a reply from ERYC's Andrew Harper on the 20<sup>th</sup> February 2020 assuring him the work would be completed as soon as possible.

#### **8. Cross Parishes workshop on road safety**

Speed limits and other issues on minor roads between Kirkburn, Southburn and neighbouring villages – A meeting/workshop to finalise the submission to ERYC is to be held with Hutton Cranswick, Tibthorpe and Garton on the Wolds parish councils in March 2020.

#### **9. Town and Parish Councils Charter**

ERYC published its Town and Parish Council Communication Review Panel report in December 2019. The first recommendation of the report was that a charter be put in place to set a high standard for communication and relationships between East Riding of Yorkshire Council and town and parish councils. A draft charter is now being consulted on and ERYC have requested one reply to the survey from each town/parish council. After discussing the charter it was agreed that the Chair should reply on behalf of the Parish Council.

## 10. Kelleythorpe Play Area

The Chair has received a proposal for an outdoor exercise equipment installation that could be installed in the play area at Kelleythorpe. There is lottery funding available that could cover the costs on the installation. The play area is the responsibility of ERYC and their authorisation would be required before any further investigation into this proposal can be undertaken. The Parish Council members were all in favour of approaching ERYC to determine if this proposal can be looked into further.

## 11. Planning Applications

Planning applications received from ERYC since the last meeting.

Applicant and Ref No.	Description	Comments
Westland Horticulture Unit 3 Kelleythorpe Industrial Estate Pexton Road Kelleythorpe YO25 9DJ 19/04160/STPLF	Erection of an extension to existing factory for the storage of finished products and creation of new vehicular access and staff carpark	Parish Council response to: a) reflect the lack of the applicants flood risk assessment to reflect the flooding in Kelleythorpe in 2012/13 and other inaccuracies in the flood risk assessment. b) lack of sustainability and environmental elements that could be added into the proposed design c) call for installation of bird and bat boxes to be included in the final build.
Christopher & Marcia Glover Fieldview 11A Main Street Kirkburn 19/04325/PLF    East Riding Of Yorkshire YO25 9DU	Erection of first floor extension to side and two storey extension to rear	Parish Council response to ask for concerns regarding the proposed windows overlooking his property to be taken into account; that working hours on the project be restricted to 0800 to 1800 weekdays and 0800 to 1200 on Saturday; deliveries onto curtilage; any damage to footpath grass banking made good at end of project

No planning decisions made by ERYC since the last meeting

Planning Application 19/01324/PLF – Change of use of land and erection of a building for use as car repair and maintenance workshop – No planning permission has been granted for this application. It is noted that the occupant, Ivy Tyres, is still trading. The Parish Council await the final decision of ERYC's planning team.

Planning Application 13/03743/STPLF Yorkshire Trading Company Unit 76 Kelleythorpe Industrial Estate Warfield Road Kelleythorpe – A resident had enquired why the habitat survey, a condition of the planning approval, had been overlooked by ERYC and Yorkshire Trading Company. ERYC's planning portal now confirms that the habitat survey has been completed and that the conditions have been completed.

Low Farm, Kirkburn Road, Kirkburn – The Parish Council has raised concerns with ERYC regarding the incorrect siting of the highway boundary markers following the completion of the initial work on the new access road to Low Farm. The Parish Council has also informed Bainton Parish Council that it has been corresponding with ERYC on this matter. Bainton Parish Council have also discussed the issue and are to contact ERYC independently.

## 12. Accounts payable and council financial matters

### Precept for 2020/21

The Clerk confirmed that the precept request to ERYC for a precept for the 2020/21 financial year of £5200.00 was submitted and confirmation received as to its receipt from ERYC.

### Receipts since 11<sup>th</sup> December 2019

The Parish Council has had no receipts since the 11<sup>th</sup> December 2019.

### Outgoings since 11<sup>th</sup> December 2019

£ 39.48	BT December invoice
£ 39.48	BT January invoice
£ 500.00	Contribution to Drifffield Town Bus service
£ 39.48	BT February invoice
£ 31.92	Signs for litter bins

## 13. Correspondence

Correspondence has been received as follows:

- ERVAS – fortnightly bulletin (circulated by e-mail to Members as received by Clerk)
- Community Partnerships regular e-mails
- Updated electoral role lists
- Humberside Police – crime updates (circulated by e-mail to Members as received by Clerk)
- Various grant information circulars
- Various advertisements for noticeboards and play equipment.
- Various e-mails for policy seminar places at events in London - more suited to city and county councils.

## 14. Any other business

Dog fouling in Kelleythorpe – The meeting was attended by several residents concerned about the amount of dog mess in the Auchinleck Close area as a result of dog owners not cleaning up after their dogs whilst exercising their pets. The Parish Council explained that this issue comes under the remit of ERYC's Dog Warden team.

The Parish Council has installed many new litter bins to try and help address this issue and another bin is due to be installed in the coming weeks. The meeting discussed the problem and it was agreed that Beverly Didsbury would contact the Dog Warden team for help and to determine if they have any leaflets that can be distributed to homes in Kelleythorpe. The Chair will also write to the senior officer responsible for the Dog Warden team to see what help can be given to help address the problem.

## 15. Date of next meeting

The next meeting will be on Tuesday 12<sup>th</sup> May 2020 at 7.30 pm.

Originally this was scheduled to be held in Kirkburn Village Hall however due to the COVID-19 restrictions it will be conducted by teleconference or video conferencing

**Meeting closed at 9.50 pm**