

Kirkburn Parish Council
Smithy Cottage, Main Street, Kirkburn, YO25 9DU

Minutes of the Kirkburn Parish Council Meeting held at
Kirkburn Village Hall, 7.30 pm Tuesday 23rd February 2016

Councillors present

Lesley Cairns
Carl Jones
Barry Brook
Liz Webster
Beverly Didsbury
Philip Ashcroft - Chair & Acting Clerk

Others present

Phil Jackson - East Riding of Yorkshire Council (Youth Provision), John Haslett

1. Apologies for absence

– Vicky Bell - Kirkburn Parish Council, Cllrs Symon Fraser, Felicity Temple and Barbara Hall
ERYC

2. Declarations of interest

Philip Ashcroft declared an interest as a member of the Kirkburn Village Hall Committee.

Beverly Didsbury declared an interest as a member of the Driffeld Navigation Amenities Association.

Lesley Cairns declared an interest as a member of the Auchinleck & Southwood Residents' Association.

3. Welcome to other attendees

The Chair welcomed Phil Jackson and Mr Haslett and thanked them for their attendance.

The Chair proposed, accepted by the meeting, that the agenda item relating to Youth Provision be brought forward in the running order of the meeting.

4. ERYC Provision of Youth Services

Phil Jackson provided an overview of current youth provision within the East Riding. All ERYC youth centres have now closed following the restructuring of youth services following reductions in budget of approximately 45%. Support is now concentrated on hard to reach families.

Youth provision is now provided via the Positive Activity Grant (PAG) which is intended to help communities establish new youth clubs. If a parish council wishes to establish a youth club or project they will in future employ the youth workers. ERYC provides support to help the parish council and its youth workers.

Humber & Wold Rural Communities Council are a potential source of advice and help with regards grants and running of projects.

Phil Jackson expressed the importance of establishing what type of youth services the young people in the parish wish to see. **Beverly Didsbury** is to liaise with Phil Jackson with regards to developing a suitable survey for use with social media and how to interpret the results.

5. Minutes of the council meeting held on Tuesday 24th November 2015

The minutes of the previous meeting were taken as a true record and signed by the Chair

6. Matters arising and not covered by the Agenda

Dog excrement and litter disposal – installation of bins - The Clerk has written to Wayne Bemrose at ERYC, 31st December 2015, requesting an invoice from ERYC for the completed work (expected to be £756 plus VAT) from earlier in the financial year. Invoice yet to be received. The e-mail also included a request for updated costs of bin provision and installation so that a judgement could be made regarding the installation of additional bins around the parish.

Is village cross covered by liability insurance? - The Clerk has written to Sledmere Estate again, via recorded delivery. This elicited a reply. However Sledmere Estate are of the opinion that the cross was transferred to the village when the estate housing was sold off but did not provide any evidence that this was the case. They suggested the parish council trawl the archives at the Hull & East Riding History Museum!

The Clerk has contact the parish council's insurance brokers who have advised it could be added to the parish council's insurance policy if an estimate of the rebuilding cost could be obtained. This would then enable a judgement on additional insurance costs to be made by the underwriter.

Parish Council Emergency Plan - The Clerk has met with Richard Hawksworth of the ERYC's Emergency Planning Team to finalise the Emergency Plan. Now awaiting the final version from ERYC.

Future Development of Kelleythorpe's former MOD base - The Clerk contacted Adrian Sail for an update on the proposed development and received the following reply:

"As you will no doubt be aware the Inspector found the ERYC Draft Local Plan "Sound" so they can now proceed to formally adopt it. Consequently we will then have an allocation for 480 homes. Given this encouragement we are intending to start with the various ecological surveys etc. with a view to submitting a planning application towards the end of this year."

Carl Jones is to attend site at a mutually agreeable time to be able take photographs for archive purposes and for adding to the parish website

7. Community Bus Service for Kelleythorpe, Southburn and Kirkburn and Parish Transport Champion

ERYC's Chris Mottershaw has been pleased to inform the Parish Council that following the tender exercise to renew the Driffield Town Bus Service the successful tender includes a new Thursday extension route to Auchinleck Close starting on Friday 1st April 2016. The first day for Auchinleck being Thursday 7th April 2016. The Parish Council is contribute £500 towards the running of this new service from the 2016/17 precept.

The only potential problem may be the lack clearance over the speed bumps. This is to be checked in the coming days prior to copies of the new timetable being printed by ERYC for distribution by the parish council to residents in Auchinleck Close and Southwood Park.

The Chair asked for thanks to Chris Mottershaw and Colin Walker to be put on record for their assistance with the resident questionnaires and the provision of this new service.

The Chair expressed the parish council's hope that the residents would now make full use of the new service one it begins in April.

8. Auchinleck/Southwood Park - Planning Appeal by Peter Ward Homes & Broadland Properties regarding refused application for 30 homes

An open meeting for residents to come along and discuss the appeal was held on the 26th January in Kirkburn Village Hall and was attended by 11 people, including the Chair.

The Chair explained that ERYC will provide copies of all the documentation associated with the planning application, including received correspondence, to the Planning Inspectorate. He reiterated the advice given last year by ERYC Cllr Fraser when the original appeal by the developer to the 38 house plan refusal was submitted.

The Parish Council has submitted a supporting submission in relation to ERYC's decision to refuse planning permission onto the Planning Inspectorate's web site under their case no. APP/E2001/W/15/3140842. At the time of this meeting the Clerk reported that the website is not displaying any documents for public view in relation to this case.

9. Road Safety Issues related to Parish (to include A614 trunk road, village and residential areas, etc.)

The Clerk had written to ERYC on behalf of the Parish Council, JSR and Taylor Megginson Estates regarding the safety issues on the unclassified roads in the parish. The reply received from Nigel Leighton (ERYC's Director of Environment and Neighbourhood Services) was far from helpful and was very evasive.

A second e-mail was sent to Mr Leighton pointing out the lack of courtesy in his reply and requesting a meeting with one of his officers. Mr Leighton has now provided the contact details for one of his service managers, Paula Danby. A meeting is now to be arranged with Ms Danby in the coming weeks.

10. New Onshore Oil & Gas Exploration Licences (aka Fracking Licences)

Following the notification to the Parish Council that the Department for Energy & Climate Change (DECC) have released more licences the Parish now straddles two geographical areas (SE95 and TA05) that have been granted on-shore oil and gas exploration licences. The Chair has subsequently written to the Secretary of State questioning why the initial licence issued for "Zone' SE95, which covers the western part of our Parish, was not included in the Habitats Regulations Assessment: 14th Onshore Oil and Gas Licensing Round. Yet the eastern area of the Parish (which forms part of the area in TA05) was to be included in the Habitats Regulations Assessment: 14th Onshore Oil and Gas Licensing Round.

The letter also highlighted that the springs and associated Eastburn Beck, rising within Kirkburn, form part of the River Hull Headwaters SSSI, and yet for some reason known only to DECC this extremely important environmentally sensitive area was not incorporated within the Habitats Regulations Assessment: 14th Onshore Oil and Gas Licensing Round. The section of Eastburn Beck which flows within TA05 is presumably covered by the Habitats Regulations Assessment: 14th Onshore Oil and Gas Licensing Round so quite why the section within SE95 was omitted is hard to understand.

The whole of the River Hull Headwaters SSSI ultimately provides the potable water supply for much of the East Riding of Yorkshire and the city of Kingston upon Hull. Therefore it should be important that all assessments are undertaken in a robust and comprehensive manner and not in a manner which may be construed as “fast tracked”.

The letter also queried if there had been an error, namely the failure to undertake a Habitats Regulations Assessment for SE95, which requires addressing. It stated that this should be rectified immediately and the offer of the SE 95 Onshore Oil & Gas Exploration Licence to Cuadrilla suspended until the appropriate Habitats Regulations Assessment has been undertaken.

A reply had yet to be received from DECC at the time of this meeting. The letter had been copied to Sir Greg Knight. Sir Greg had asked to be kept informed of any reply from DECC.

11. Maintenance of Noticeboards

Carl Jones has invited submissions of quotes to maintain the noticeboards via a notice displayed on the parish website. Ben Hepworth has provided a quotation (£230) which has been accepted. The work is to be carried out once the weather improves and enables the noticeboards to dry out. New vinyl labels with the parish council web address will also be fitted.

12. Planning applications

Planning applications received since the last meeting

Applicant and Ref No.	Description	Comments
Miss N Clappison Le Havre 11 Main Street Kirkburn 16/00408/PLF	Erection of single storey extension to rear	No objections in principal but to ask that ERYC ensure the damage caused to the path during the construction of the dwelling be rectified and that all outstanding conditions be met prior to granting approval

Planning decisions made by ERYC since the last meeting

Applicant and Ref No.	Description	Decision
Mr. and Mrs. Hayes, Walnut Cottage 6 Main Street Kirkburn 15/03165/PLF	Erection of single storey extension to side	Approved subject to 3 conditions
East Riding Farm Services Limited Pexton House Kelleythorpe Industrial Estate 15/02919/ PLF	Erection of extension to existing building to provide additional storage and office space	Approved subject to 4 conditions

The issue of the subsiding footpath in front of 11A, Main Street Kirkburn was again raised. The footpath has never been correctly reinstated since the new house was constructed. The Clerk to include comment in the response to the latest planning application in relation to this property that the footpath be made good prior to any further planning approvals being granted.

13. Accounts payable and council financial matters

Outgoings since 24th November 2015

Wood preserver for salt/grit bin screen - £7.50

The Red Cross have submitted a completed application for funding form (and supporting paperwork) with a request for £200 donation towards a project to fund an emergency vehicle to help householders across East Yorkshire who are victims of fires or flooding. The Clerk reported that South Cave Parish Council had donated a similar amount. It was unanimously agreed to submit a cheque for £200 to the British Red Cross for this project.

The Clerk reported that no completed application for funding forms had to date been received from Kirkburn Parochial Church Council. Copies of guidance, provided by the Church Of England to PCCs, on application for grants and funding was circulated. This guidance advises PCCs to provide all information requested by the body being approached for funding. The parish councillors discussed this matter again and were in full agreement that the PCC must complete the application for funding form to enable the Parish Council to demonstrate due governance under the new Transparency Code.

14. Precept 2016/17

The Precept setting meeting was held on the 12th January 2016 with the following parish councillors present: Carl Jones, Barry Brook, Liz Webster, Vicky Bell and Philip Ashcroft. Apologies were received from Beverly Didsbury and Lesley Cairns.

The Clerk had provided examples of six options for the forthcoming financial year budget and expected costs. The main cost being the new bus service to Auchinleck Close. After discussion it was unanimously agreed to request an increase of £390 to the precept (15%) and to contribute £500 to the running of the new bus service. The Clerk subsequently submitted a request for a precept of £2990 to ERYC.

15. Correspondence

Correspondence has been received as follows:

- ERVAS - fortnightly e-mail bulletin (circulated by e-mail to Members as received by P Ashcroft)
- Community Partnerships regular e-mails
- Updated electoral role lists
- PCSO's latest crime and news updates
- Letter from Sir Greg Knight re DECC and fracking licences (see above)
- Information on fracking presentations at various local halls

16. Any other business

Transparency Code & Digital IT - In order to meet the requirements of the Government's new Transparency Code the parish council requires a laptop, scanner, broadband service in

the village hall and projector to be able to fulfil all the new duties under the Transparency Code and the new ERYC planning system.

The parish council has applied for grants to cover the costs and awaits a decision on whether it has been successful.

Litter bin near Auchinleck play area – Vicky Bell reported that it appeared a bin had been sited incorrectly. Carl Jones confirmed it had been installed by ERYC in addition to the ones funded by the parish council.

Passport photos for name badges - Lesley Cairns asked if fellow councillors had managed to have passport photos taken to enable her to the name badges produced. The Chair asked if fellow councillors could help Lesley with this request.

Auchinleck Close - tree branches overhanging footpath - It has been reported to Vicky Bell that branches from the the flowering cherry tree on the land owned by Broadland Properties are protruding through the wire fencing onto the footpath.

17. Date and time of next meeting

The next meeting will be on Tuesday 19th April 2016 at 7.30 pm in Kirkburn Village Hall.

Meeting closed at 9.30 pm