

Kirkburn Parish Council
Smithy Cottage, Main Street, Kirkburn, YO25 9DU

Minutes of the Kirkburn Parish Council Meeting held
via Microsoft Teams, 7.30 pm Tuesday 12th January 2021

Councillors present

Philip Ashcroft – Chair and Acting Clerk
Carl Jones
Darren Wilks
Liz Webster
Beverly Didsbury
Lesley Cairns
Lynette Cope

Others present

ERYC Cllr Michael Lee and Cllr Matt Rogers

1. Introduction to videoconference by Chair

The Chair thanked everyone for their patience and understanding in the use of Microsoft Teams for the meeting due to the COVID-19 restrictions placed on face to face meetings. He asked that attendees keep their microphones on mute where possible.

2. Apologies for absence

No apologies received

3. Declarations of interest

Philip Ashcroft declared an interest as a member of the Kirkburn Village Hall Committee.
Beverly Didsbury declared an interest as a member of the Drifffield Navigation Amenities Association

4. Welcome to other attendees

The chair welcomed the Ward Councillors Michael Lee and Matt Rogers to the meeting.

5. Minutes of the council meeting held on Wednesday 7th October 2020

The minutes of the meeting were taken as a true record and signed by the Chair.

6. Matters arising and not covered by the Agenda

Southburn's former operational telephone box – Carl Jones and Lynette Cope to work together on developing the use of the former telephone box.

Parish Transport Champion & Public Transport – Clerk has contacted ERYC's Transport Team regarding their outstanding actions in relation to the site meeting ERYC's Transport team and East Yorkshire Buses (on 9/3/20) re the potential siting of suitable stopping points on the bypass with suitable crossing points with islands to enable safe crossing for pedestrians. ERYC's Transport Team were to raise the matter with ERYC Highways (who failed to attend the site meeting) to enable potential solutions to be agreed with East Yorkshire Buses and the Parish Council.

Clerk asked ERYC's Transport Team for the outcome of their investigation into why school children at Kelleythorpe, who had been at the bus shelter waiting for their bus, had been refused access to the school bus by the driver unless they crossed the A614 trunk road and reassembled adjacent to the entry to the Cadet base.

ERYC's Chris Mottershaw assured the Clerk he would follow up these outstanding actions.

Community Led Housing – The Humber and Wolds Rural Action (HWRA) and ERYC are providing regular on-line workshops during current COVID-19 restrictions. Clerk to forward on information to parish councillors.

Cross Parishes workshop on road safety – Clerk has contacted Hutton Cranswick, Tibthorpe and Garton on the Wolds parish councils to determine if they would like to participate in a Microsoft Teams meeting to restart the project. Tibthorpe have replied, still awaiting replies from Hutton Cranswick and Garton on the Wolds.

Kelleythorpe Play Area – Clerk has contacted ERYC regarding the potential for an outdoor exercise equipment installation in the play area at Kelleythorpe. ERYC's Paul Palmer has responded positively to the enquiry. Any equipment purchased or installed must meet ERYC's recommendations for adoption after installation.

Green in Auchinleck Close – The area has been cut by Mr Cutting following involvement from ERYC's Enforcement Team. The Parish Council has tried to obtain advice from ERYC but not had any response. At an earlier meeting in May 2020 Cllr Michael Lee (ERYC Ward Councillor) had asked that the correspondence be forwarded on to him so that he can then speak to the relevant officers. The Clerk had forwarded the information to Cllr Lee as requested. No reply was forthcoming.

Further discussion took place during this meeting. Cllr Matt Rogers offered to investigate options.

Damaged "finger post sign" at junction of Gravel Pit Lane and Southburn Road – the damaged sign has been reported again to ERYC.

7. Formal public consultation by ERYC on Masterplan planning document for former MOD site

The public consultation on the Masterplan was run as an on-line consultation only with a closing date of Friday 8th January 2021 for comments.

Due to the COVID-19 restrictions the Parish Council and were not able to hold any open events for residents. The Parish Council submitted a detailed response to the consultation.

8. COVID-19 related matters

The Clerk has shared with parish council members all COVID-19 related correspondence received from ERYC. The noticeboards have been continually updated with COVID-19 related guidance and posters as they have been received from ERYC.

Since the new lockdown restrictions no requests for assistance have been received from residents. Cllr Lee informed the meeting that ERYC's COVID-19 Hub is still in operation.

Parish Council members have been issued with COVID-19 kits incorporating hand sanitiser, disposable gloves, face masks, face shields, hi-vis vests and torches.

The Parish Council has been the recipient of three emergency food aid boxes from the Driffield Food Bank (kindly organised by Felicity Temple) in case of residents being unable to access the Food Bank due to winter weather, etc.

9. Tree Preservation Order

ERYC's Tree and Landscape Team have acknowledged receipt of the Parish Council's Tree Preservation Order (TPO) and written to those residents who have trees covered by the TPO informing them of their right to challenge the TPO.

10. Public Rights of Way

The Chair has written to the Joint Local Access Forum (LAF) to ask for assistance in helping to gain more access for residents to the local countryside within the Parish. Presently there are very little public footpaths within the Parish. Resulting in residents having to take exercise in the public highway or walk their dogs around the play areas in Kelleythorpe and Kirkburn.

The LAF have requested that ERYC's Public Rights of Way team contact the Parish Council to discuss the matter and determine if they can help the Parish Council.

11. Planning Applications

Cllrs Lee and Rogers declared an interest as members of the Eastern Area planning sub-committee.

Planning applications received from ERYC since the last meeting.

Applicant and Ref No.	Description	Comments
GWE Biogas Limited Garton Road Kirkburn YO25 9DR 20/03181/CM	Installation of a grid entry unit and associated plant and infrastructure including underground pipework	Supports the application.
GWE Biogas Limited Garton Road Kirkburn YO25 9DR 20/03221/CM	Erection of an extension to existing building	Supports the application.
Land North Of 147 Auchinleck Close Kelleythorpe YO25 9HD 20/03192/PLF	Erection of two dwellings	No objection subject to the following conditions: a) boundary fences or hedging must be in keeping with the open aspect/low boundary hedges/fences of all homes on Auchinleck Close b) applicant to plant suitable trees to replace those felled. c) houses should have suitable swift/bird boxes integrated into the building design d) any solid fences must be designed to allow for the free movement of hedgehogs

JSR Farms Land South Of Southlands Hutton Road Southburn YO25 9ED 21/00015/STPLFE	Erection of 3 no. linked livestock buildings for pig breeding, a slurry store and associated infrastructure	The Parish Council supports the application. However there are concerns in relation to suitable passing places that ideally need to be created as part of the construction work.
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Planning decisions made by ERYC since the last meeting

Applicant and Ref No.	Description	Decision
SGS UK Ltd Unit 73 Kelleythorpe Industrial Estate Warfield Road Kelleythorpe YO25 9FQ 20/02351/PLF	Erection of a general purpose industrial building	Approved subject to seven conditions
K V Transfix Ltd Unit 5 Kelleythorpe Industrial Estate Pexton Road Kelleythorpe YO25 9FR 20/02417/PLF	Erection of extension to industrial unit and creation of hardstanding area	Approved subject to six conditions
GWE Biogas Limited Garton Road Kirkburn YO25 9DR 20/03181/CM	Installation of a grid entry unit and associated plant and infrastructure including underground pipework	Approved subject to four conditions
GWE Biogas Limited Garton Road Kirkburn YO25 9DR 20/03221/CM	Erection of an extension to existing building	Approved subject to three conditions

Planning Application 19/01324/PLF – Change of use of land and erection of a building for use as car repair and maintenance workshop – The planning application has been withdrawn. It is noted that the occupant, Ivy Tyres, is still trading. The Parish Council has reported this to ERYC's Planning Team and Planning Enforcement are investigating the matter.

Planning Application 20/02701/PLF - Erection of use class B8 storage unit with ancillary B1 office space and associated works, Land South West Of Hangar 4, Kelleythorpe - The Parish Council requested that the application be considered by ERYC Planning Committee and not determined by Planning Officers. The application is now to be considered by the Eastern Area sub-committee.

Driffield Agricultural Society – David Tite has informed the Chair that Driffield Agricultural Society are to submit a planning application to help formalise the temporary caravan and campsite that operated last summer at the showground. This will help to secure the financial status of the Society.

12. Accounts payable and council financial matters

Precept for 2021/22

The Clerk presented a budget model spreadsheet for discussion of the new precept. Based on the modelling undertaken, and the discussions on the various options, it was unanimously agreed to submit a request to ERYC for a precept for the 2021/22 financial year of £5980.00

Receipts since 7th October 2020 – No further receipts received.

Outgoings since 7th October 2020

£ 39.48	BT October invoice
£ 72.00	Poppy wreaths
£ 9.99	A4 Hardback minute book
£ 111.98	COVID-19 safety equipment
£ 39.48	BT November invoice
£ 31.13	COVID-19 body temperature sensor for village hall use
£ 39.48	BT December invoice
£ 152.11	Printer cartridges and COVID-19 safety equipment
£ 39.48	BT January invoice

13. Correspondence

Correspondence has been received as follows:

- COVID-19 Bulletins and guidance (circulated to Members and posted in noticeboards)
- Government Bird Flu posters for display in noticeboards
- NHS Blood transfusion notices
- ERVAS – fortnightly bulletin (circulated by e-mail to Members as received by Clerk)
- Community Partnerships regular e-mails
- Updated electoral role lists
- Humberside Police – crime updates (circulated by e-mail to Members as received by Clerk)
- Various grant information circulars
- Various advertisements for noticeboards and play equipment.

14. Any other business

ERYC Scrutiny Committee – There has been a request from ERYC for questions for the Scrutiny Committee. Parish council members to submit any suggestions to Clerk

New seat – The latest new wooden seat to be installed in the Spring on Eastlands Road.

ERYC Standards Committee – Nominations for Parish Councillors wishing to join ERYC's Standards Committee are being sought by ERYC. Anyone interested in having their name forwarded to let the Clerk know.

Full Sutton Prison extension – A petition against the Government's plans to extend Full Sutton prison has been received by the Clerk and circulated to Parish Council members.

Traffic Management on Kelleythorpe Industrial Estate – The Parish Council has been made aware of near misses involving cars and HGVs on Kelleythorpe Industrial Estate. It was suggested that improved carriageway markings may assist in improving safety of road users. Cllr Rogers to speak to Highways regarding the matter.

Hedge cutting by Strawsons – Adrian Sail at Strawsons has been asked to ensure the hedge alongside the footpath is cut to help prevent cyclists and pedestrians having to step into the highway

KCOM – The Clerk has written to KCOM regarding the reinstatement of the grass verges in the Auchinleck Close area

15. Date of next meeting

The next meeting will be on Thursday 20th May 2021 at 8.00 pm.

Meeting closed at 9.58 pm